

Activity Report

Reporting Officer:	<i>Oche Jimmy Owoicho</i>		
Receiving Officer:	<i>The Executive Director</i>		
Title of Activity:	<i>Courtesy Visit to Industrial Training Fund, Makurdi Area Office</i>		
Purpose of Activity:	<i>Strengthen collaboration</i>		
Duration of Activity	Start date:	24/07/2023	End date: 24/07/2023
Key Person/s Contacted:	<i>The Area Manager, ITF Makurdi</i>		
Place/s Visited	<i>Industrial Training Fund, Makurdi Area Office</i>		

NARRATIVE SUMMARY

We arrived ITF office at about 10.07am and were led to the Training hall where members of the ITF team received us. The PRO of ITF welcomed members of our team we were asked to set up our slides while we await the arrival of the Area Manager.

The Area Manager joined the meeting at 10.37am and was introduced by the ITF PRO as well as other members of her Team while the Director of Media and Information introduced the TFI team.

After introductions, the General Secretary made a presentation using slides. He summarized the vision, mission and activities of TFI, as well as why we came and made appeal for partnership in the following areas:

- a. Training of facilitators
- b. Training materials
- c. Volunteer facilitators during programs
- d. Referral

Responding, the Area Manager of ITF, Mrs. Sarah Adanyi Adué welcomed us warmly and commended our advocacy for skill building amongst teenagers. She recommended that an MOU with the national office of ITF will go a long way to help us achieve our objective with their organization and asked that we come again with our skill plan while assuring us that her team are ever ready to collaborate with us in the area of training of facilitators as well as volunteer resource person. While commending our efforts in schools, she urged that we make a case for skill to be adopted in school curriculum so that our schools can return back to skill acquisition as in the days of old.

Highlights of the visit included group photographs and exchange of contacts.

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ACHEIVEMENTS

The courtesy visit was able to help us achieve partnership in terms of resource persons, training and referrals, as well as in getting an MOU from the National office to enable ITF become a training partner for our skill acquisition programs. Also, the assignment from the visit is to begin advocacy for policy formulation to the Government to make laws that will promote the inclusion of skills in school curriculum.

CHALLENGES ENCOUNTERED: (IF ANY)

Nil

IMMEDIATE ACTIONS TAKEN:

Nil

RECOMMENDED ACTIONS:

SIGN:

DATE: 31/07/2023

ATTENDANCE

S/No.	Name	Designation
1.	Mr. Loture Idoko	Executive Director
2.	Mr. Oche Jimmy Owoicho	General Secretary
3.	Miss Patience Emaikwu	Head, Counselling and Prayer
4.	Mrs. Ruth Adole	Director Media and Information
5.	Mr. Amos Obilikwu	Asst. Director, Media and Information
6.	Mrs. Loture Julie	Director Outreach and Welfare
7.	Miss. Regina Ogbu	Volunteer Facilitator

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ACTION PLAN:

IDENTIFIED GAP	RECOMMENDED ACTION	Means of Verification (MOV)	Responsible Person (Name of Person)	TIMELINE dd/mm/yyyy	PRIORITY (1 is highest, 5 is lowest)
Legislative action for inclusion of skill in school curriculum	<ul style="list-style-type: none">Begin policy formulation action advocacy to the State Government and State Assembly to formulate laws to include skills and craft in school curriculum in Benue State.Begin sensitization and awareness programs to schools, parents and community leaders on the importance of skill acquisition.Begin media discussion on the above with relevant stakeholders		<ul style="list-style-type: none">Executive DirectorDirector of OutreachDirector media	01/08/2023 – 31/07/2024	1
Teen capacity building on Skill and talent Development	<ul style="list-style-type: none">Sensitization to schools and urban communities to discourage the idea of migrationSkill and Talent Development Bootcamp		Director Music and Talent Development	31/07/2024	1

EXECUTIVE DIRECTOR'S COMMENT:	

SIGN:		DATE:	31/07/2023
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